Creating a Budget for the Management of Volunteers

The activity of volunteers involves expenses and the allocation of resources. The budget for volunteers is derived from the planning of the volunteer framework and it is recommended that it be anchored within the Partnership’s overall budget and that it reflect the planning of the volunteer framework.

The budget for management of volunteers should include:

- **Manpower**
  Allocation of hours for the management of volunteers

- **Recruitment of Volunteers**
  Expenditure on marketing and advertising

- **Training and Enrichment**
  Lecturers, professional material, professional tours, refreshments and a classroom

- **Transportation**
  Reimbursement of travel expenses

- **Appreciation and Events**
  Gifts and events in honor of volunteers

- **Evaluation**
  Evaluation of the work of the volunteers and the volunteer program

- **Logistic Expenses**
  Office supplies, insurance, etc.

- **Miscellaneous Expenses**
  Expenses that are relevant to the specific work of the volunteers